

Purchasing Instructions

Depending on your organization's processes, you may be required to obtain a Purchase Order Number (PO) for all purchases from an outside vendor. Below, you'll find some helpful hints on how to request the right type of PO from your Purchasing Department. We've also included a summary of what proficiency testing is and how it works which may assist in the purchasing process.

General Information

- API's invoice terms are NET 30.
- PO# Requirement:
 - If your organization requires a PO# for the purchase of goods and services, we must have the PO# at the time of order placement.
 - The Annual Enrollment Fee should be included as a line item on the purchase order. If not included, it will be added to the invoice for payment.
 - If a PO# is not required, we will accept verbal authorization or credit card payments (Visa, MasterCard, or Discover).

Purchase Order Types

- Recommended PO Types:
 - PRE-PAYMENT PO or SERVICE PO: These types are recommended for ordering proficiency testing. They typically allow your Accounts Payable Department to send payment once the invoice is received.
- Traditional POs:
 - We accept traditional POs, but payment must adhere to our invoice terms (NET 30).
 - Traditional POs often require all products to be marked as received before the invoice is released for payment. Given that proficiency testing (PT) is shipped throughout the year, this can result in delayed payments.
- Adding PT Items Mid-Year:
 - Depending on your organization's process, you may need a new PO# to add a PT item mid-year. If the original PO is considered "closed," it may not be usable for additional orders. Please check with your Purchasing Department for guidance.

Brief Summary on Proficiency Testing

Clinical laboratories must have a CLIA License, granted by the Centers for Medicare & Medicaid Services (CMS), to perform in-house patient testing. To maintain compliance with CLIA regulations, laboratories must participate in proficiency testing from a CMS-approved provider.

How Proficiency Testing (PT) Works:

- CLIA regulations require laboratories to enroll in proficiency testing for a year at a time.
- Proficiency testing is an annual subscription, paid in advance to ensure sample availability for the full year.
- PT providers send simulated patient samples to the participating laboratories on a set schedule throughout the year.

Product and prices apply to domestic orders only.
Contact API for product availability and pricing for international requests.

To Order:

- 1** Complete the order form in its entirety.
- 2** Ensure the "Total" includes the \$200 Annual Enrollment
- 3** Select from the following choices to submit your order:
 - Email your order to CustomerService@api-pt.com
 - Mail orders with payment to:
American Proficiency Institute
P.O. Box 7592
Carol Stream, IL 60197-7592

Call us at 800-333-0958 and speak with a Customer Service Representative with any questions you may have about placing your order.

API Customer #	
For existing enrollment changes click here to complete the order change form.	
Accrediting Information	
CLIA #	
State ID#	
CAP/LAP ID#	
COLA ID#	
TJC #	

Laboratory Type (Please select one)

Air Force Hospital / Clinic	Hospital Laboratory ≤ 100 Beds	Hospital Laboratory 301 - 400 Beds	Manufacturer
Army Hospital / Clinic	Hospital Laboratory 101 - 200 Beds	Hospital Laboratory > 400 Beds	Navy Hospital / Clinic
Clinic / Physician Office Lab	Hospital Laboratory 201 - 300 Beds	Independent Laboratory	VA Hospital / Clinic

Laboratory Information System (LIS) (Please select one)

Allscripts	Epic	McKesson Horizon	Meditech	Sunquest
Cerner	Healthland	McKesson Paragon	Orchard	Other:
ClinLab	LabDAQ-CompuGroup	Medhost (HMS)	SCC Soft	YES! Please help us set up Data Direct. A Specialist will contact you.
CPSI	Labtrak	Medicus	Schuyler House - SchuyLab	

Shipping Information (If shipping by department, please use additional copies)

Shipping Contact*			
Department			
Facility Name*			
Street Address (No P.O. Boxes)*			
Address 2			
City*	State*	Zip Code*	
Phone*	Fax		
Contact Email Address*			

Billing Information

Department	Accounts Payable		
Facility Name*			
Mailing Address*			
Address 2			
City*	State*	Zip Code*	
Phone*	Fax		
Billing Email Address*			

*Required



Innovative Solutions.
Technical Excellence.

Current Consultant/Management IDs to Receive Report Copies

Contact Name				
Facility Name				
Mailing Address				
Address 2				
City		State		Zip Code
Phone		Fax		
Email Address				

[illegible]

Date: _____

Order Total \$

\$200.00



American Proficiency Institute accepts Discover, MasterCard, and Visa.

Please complete the form in its entirety to ensure timely processing. All information is kept confidential.



CREDIT CARD INFORMATION

Cardholder Name*			
Billing Address*			
Phone*			
Email Address			
Address 2			
Credit Card Type*	Discover	Mastercard	Visa
Credit Card Number*			
Expiration Date*		CVV / CVC Code*	

*Required

Product and prices apply to domestic orders only. Contact API for product availability and pricing for international requests.

CHEMISTRY-CORE

137	Alcohol ►	\$430	128	HemoCue - 5 samples	\$313
111	Blood Gas with Chemistries ►	\$587	928	HemoCue - 2 samples	\$195
187	Blood Gas - Additional Ampules	\$64	145	i-STAT Chemistry - 5 samples	\$472
113	Blood Gas H&H	\$47	188	i-STAT Chemistry - Additional Ampules	\$144
172	Blood Lead - 5 samples	\$633	945	i-STAT Chemistry - 2 samples	\$281
972	Blood Lead - 2 samples	\$319	180	Immunoassay ►	\$530
114	Blood Oximetry	\$461	182	Immunoassay - Special - 5 samples ►	\$332
140	Cardiac Markers	\$465	982	Immunoassay - Special - 2 samples ►	\$247
165	Cardiac Markers - Additional Samples	\$254	176	Lipid Plus - 5 samples	\$314
121	Chemistry - Basic	\$327	976	Lipid Plus - 2 samples	\$232
122	Chemistry - Comprehensive ►	\$570	147	Neonatal Bilirubin - 5 samples	\$280
141	Chemistry - Additional Samples	\$145	947	Neonatal Bilirubin - 2 samples	\$187
125	Chemistry - Endocrinology	\$279	197	POC High-Sensitivity Troponin I	\$385
144	Chemistry - Waived	\$216	109	Serum HCG	\$204
126	Glycohemoglobin A - 5 samples	\$561	132	Therapeutic Drugs ►	\$282
179	Glycohemoglobin A - 5 - Additional Samples	\$141	136	Therapeutic Drugs - Additional Analyte Reporting ►	\$132
926	Glycohemoglobin A - 2 samples	\$315	175	Thyroid - Special	\$276
195	Glycohemoglobin B - 5 samples	\$561	183	Tumor Markers	\$570
995	Glycohemoglobin B - 2 samples	\$309	156	Urine HCG - Qualitative	\$216

CHEMISTRY-MISCELLANEOUS

186	Acute Kidney Injury Risk Assessment	\$361	123	POC Glucose A - 5 samples	\$347
138	Ammonia	\$223	918	POC Glucose A - 3 samples	\$208
166	Amniotic Fluid pH	\$275	192	POC Glucose A - 5 - Additional Samples	\$85
190	Anti-epileptic Drugs	\$470	992	POC Glucose A - 3 - Additional Samples	\$48
155	Anti-Mullerian Hormone ►	\$504	979	POC Glucose B	\$208
130	Apolipoproteins	\$269	169	Procalcitonin	\$709
174	B-Ketone	\$264	171	SHBG and Testosterone ►	\$512
178	Body Fluid Chemistry	\$117	163	Sweat Analysis ►	\$348
177	CSF Chemistry ►	\$117	196	Traumatic Brain Injury (mTBI) Assessment	\$406
170	Cystatin C	\$418	193	Urea Breath Test - Breath ID	\$418
148	Ethyl Glucuronide	\$306	198	Urea Breath Test - Pylo Plus - NEW	\$418
142	Fetal Fibronectin	\$476	146	Urine Adulteration Test	\$267
131	Fetal ROM	\$464	143	Urine Chemistry	\$392
135	Fructosamine	\$195	139	Urine Drug Screen ►	\$355
189	Immunosuppressive Drugs ►	\$333			
157	Microalbumin	\$345			

► Some analytes within this program are not CAP accepted. See our online catalog for the most up-to-date status.

HEMATOLOGY

259	Advanced Blood Cell ID (Virtual only)	\$235	230	Hematology - 5C	\$400
262	Advanced Body Fluid Microscopy (Virtual only)	\$240	242	Hematology - 5D	\$400
224	Blood Cell ID (Virtual only)	\$75	279	Hematology - 5H	\$400
286	Blood Cell ID (#224 + Photos)	\$113	292	Hematology - 5P	\$400
206	Body Fluid Cell Count - C	\$276	238	Hematology - 5S	\$400
207	Body Fluid Cell Count - I	\$276	209	HemoCue White Blood Cell Count	\$396
257	Body Fluid Microscopy (Virtual only)	\$85	223	Reticulocyte Count	\$318
294	Body Fluid Microscopy (#257 + Photos)	\$112	228	Sedimentation Rate - A	\$236
277	Cell Count & Body Fluid Crystals	\$384	201	Sedimentation Rate - B	\$228
210	Fetal Hemoglobin	\$310	203	Sedimentation Rate - D	\$365
229	Flow Cytometry ►	\$583	280	Sedimentation Rate - E	\$439
221	Hematology - 3	\$345	237	Sickle Cell Screen	\$270
227	Hematology - 3S	\$345	293	Waived H&H	\$105
231	Hematology - 5A	\$400			

COAGULATION

916	Activated Clotting Time (Hemochron/Helena)	\$355	247	Hemochron Jr. ACT - LR	\$325
212	Activated Clotting Time (Medtronic) - 5 samples	\$442	248	Hemochron Jr. ACT +	\$325
917	Activated Clotting Time (Medtronic) - 2 samples	\$355	252	Hemochron Jr. Citrate APTT	\$452
217	Coagulation	\$262	249	Hemochron Jr. Citrate PT	\$457
281	Coagulation, Supplemental	\$441	278	Heparin Assay	\$365
283	Coagulation, Supplemental - Additional Analyte Reporting	\$118	215	i-STAT ACT	\$371
282	Coagulation, Supplemental - Additional Samples	\$136	255	Platelet Function - Aspirin Test	\$333
213	CoaguSense PT/INR ^{NEW}	\$346	256	Platelet Function - PRUtest	\$333
245	D-dimer/FDP - Qualitative	\$193	214	POC Coagulation - 5 samples	\$346
246	D-dimer - Quantitative	\$193	914	POC Coagulation - 2 samples	\$288
			244	Thromboelastogram	\$253

ANDROLOGY

154	Antisperm Antibody ►	\$332	151	Sperm Count	\$344
185	Automated Post-Vasectomy Sperm Analysis	\$336	152	Sperm Morphology	\$344
184	Automated Sperm Count ►	\$436	161	Sperm Motility (Virtual only)	\$389
194	Post-Vasectomy Motility (Virtual only) ►	\$391	153	Sperm Viability	\$344
162	Post-Vasectomy Sperm Analysis	\$344			

URINALYSIS, MICROSCOPY, & MISCELLANEOUS TESTS

270	Automated Urine Microscopy - I	\$283	263	Trichomonas (Virtual only)	\$172
271	Automated Urine Microscopy - S	\$283	232	Urinalysis & HCG	\$208
261	Fecal Lactoferrin	\$223	272	Urinalysis & HCG - I	\$227
284	Fecal Occult Blood	\$160	273	Urine Crystals	\$445
285	Fecal Occult Blood - Add on to #232 or #272	\$47	258	Urine Eosinophils (Virtual only)	\$113
239	Gastric Occult Blood	\$251	289	Urine Eosinophils (#258 + Photos)	\$151
233	Microscopy Package (Virtual only)	\$203	234	Urine Sediment (Virtual only)	\$73
287	Microscopy Package (#233 + Photos)	\$247	288	Urine Sediment (#234 + Photos)	\$112
			251	Waived & Microscopy Package	\$291

► Some analytes within this program are not CAP accepted. See our online catalog for the most up-to-date status.

MICROBIOLOGY

335	Acid Fast Smears	\$277	333	KOH Preparation	\$231
324	Affirm VP	\$458	340	Legionella Antigen	\$208
359	Bacterial Vaginosis	\$247	372	M. tuberculosis (molecular)	\$703
321	Basic Bacteriology Package	\$362	326	MeMed BV (Bacterial/Viral) Assay ^{NEW}	\$450
361	Blood Culture	\$269	371	Meningitis Panel	\$690
310	Blood Culture - Limited	\$511	381	Molecular Virology	\$743
355	Blood Culture Staph aureus (molecular)	\$273	396	Mpox (molecular)	\$533
336	Blood Parasites	\$553	356	MRSA Culture	\$159
368	Blood Pathogen Panel	\$679	366	MRSA/Staph aureus (molecular)	\$169
363	Bordetella pertussis/parapertussis (molecular)	\$507	344	Mycobacteriology Culture	\$433
350	C. difficile Toxin or Antigen - 5 samples	\$293	331	Mycology and Aerobic Actinomycetes	\$431
950	C. difficile Toxin or Antigen - 2 samples	\$200	384	Mycoplasma genitalium (molecular)	\$491
360	Campylobacter	\$193	374	Mycoplasma pneumoniae (molecular)	\$480
393	Candida auris	\$221	391	Nail Fungus Panel	\$611
317	Candida Identification	\$421	379	Norovirus	\$471
380	Carbapenem-resistant Organisms	\$467	334	Parasitology	\$377
311	Chlamydia/GC (molecular)	\$502	378	Pneumonia Panel	\$689
328	Comprehensive Bacteriology	\$413	382	Rapid Malaria	\$500
345	Cryptococcal Antigen	\$400	325	Rapid Urease	\$193
318	CSF Bacterial Antigen (latex)	\$101	370	Respiratory Panel	\$747
332	Dermatophyte Culture	\$349	388	Respiratory Virology SARS/Flu/RSV (molecular)	\$830
383	Extended Bacteriology - Educational	\$448	348	Rotavirus - 5 samples	\$396
323	FebriDx Bacterial/Non-Bacterial Assay	\$228	948	Rotavirus - 3 samples	\$237
315	GC/Group B Strep Culture - 5 samples	\$319	341	S. pneumoniae Antigen	\$208
369	GI Panel	\$623	387	SARS-CoV-2 Antigen - 5 samples	\$742
342	Giardia & Cryptosporidium Antigens - 5 samples	\$363	987	SARS-CoV-2 Antigen - 2 samples	\$392
932	Giardia & Cryptosporidium Antigens - 2 samples	\$216	394	SARS-CoV-2 (molecular) - 5 samples	\$735
395	Global Fever Panel	\$629	994	SARS-CoV-2 (molecular) - 2 samples	\$410
320	Gram Stain	\$235	343	Shiga Toxin	\$314
330	Gram Stain - Additional Slides	\$145	392	STI Panel	\$629
329	Gram Stain - Direct Smears (Virtual only)	\$244	364	Strep Pharyngeal (molecular) - 5 samples	\$332
319	Gram Stain - Vaginitis (Virtual only)	\$388	964	Strep Pharyngeal (molecular) - 2 samples	\$169
312	Group A Strep Antigen - 5 samples	\$264	313	Throat Culture - 5 samples	\$324
913	Group A Strep Antigen - 3 samples	\$179	953	Throat Culture - 3 samples	\$172
912	Group A Strep Antigen - 2 samples	\$152	952	Throat Culture - 2 samples	\$148
365	Group B Strep (molecular) - 5 samples	\$318	362	Trichomonas	\$380
965	Group B Strep (molecular) - 2 samples	\$157	314	Urine Culture - 5 samples	\$337
351	H. pylori Antigen, Stool	\$369	924	Urine Culture - 2 samples	\$236
352	HBV Viral Load ►	\$535	389	UTI Panel	\$614
353	HCV Viral Load ►	\$535	376	Vaginal Panel	\$587
354	HIV Viral Load ►	\$535	322	Virology Package - 5 samples	\$458
375	HPV (molecular) - 5 samples	\$649	922	Virology Package - 2 samples	\$229
975	HPV (molecular) - 2 samples	\$443	933	Virology Package - waived	\$229
373	HSV 1 & 2 (molecular)	\$660	357	VRE Culture	\$158
339	India Ink	\$226	367	VRE (molecular)	\$153
390	Joint/Wound Infection Panel	\$578			

► Some analytes within this program are not CAP accepted. See our online catalog for the most up-to-date status.

IMMUNOLOGY

421	ANA	\$223	410	Infectious Mononucleosis - 5 samples	\$207
429	ANA (latex kits)	\$205	910	Infectious Mononucleosis - 2 samples	\$124
423	Anti-CCP	\$432	418	Lyme Disease	\$299
424	ASO	\$187	450	M. tuberculosis Interferon-gamma	\$576
431	C-Reactive Protein	\$202	428	Mycoplasma Antibody	\$246
448	Celiac Serology ►	\$732	445	Rapid Anti-HCV	\$291
419	Diagnostic Allergy	\$444	432	Rapid HIV - 5 samples	\$509
437	Diagnostic Allergy - Additional Samples	\$265	433	Rapid HIV - 2 samples	\$260
420	H. pylori Antibody	\$196	447	Rheumatic Disease Serology	\$460
449	Hepatitis Be Ag & Ab ►	\$714	408	Rheumatoid Factor	\$210
443	High-Sensitivity CRP	\$379	415	Rubella	\$204
430	HSV 1 & 2 Antibody ►	\$279	416	Syphilis Serology	\$260
407	Immunology Package	\$606	464	Thyroid Antibodies	\$403
436	Immunoproteins / C3 & C4 ►	\$298	417	Viral Markers	\$644
438	Infectious Disease Serology	\$666			
411	Infectious Mono & Rheumatoid Factor	\$328			

IMMUNOHEMATOLOGY

511	ABO/Rh	\$373	532	Blood Bank with Electronic Crossmatch	\$899
516	Antibody Elution	\$746	514	DAT	\$258
519	Antibody Titer - A	\$351	534	DAT - Automated	\$327
520	Antibody Titer - D	\$351	518	Educational Blood Bank	\$249
521	Antibody Titer - AD	\$466	515	Fetal RBC	\$400
517	Automated Blood Bank	\$686	513	Rh Slide Test	\$223
537	Automated Blood Bank with Electronic Crossmatch	\$1,067	538	Transfusion Component Cell Count ► NEW	\$900
512	Blood Bank	\$551			

VERIFICATION PROGRAMS

J16	Activated Clotting Time (Hemochron/Helena) (Verification)	\$284	B39	Gastric Occult Blood (Verification)	\$182
J17	Activated Clotting Time (Medtronic) (Verification)	\$284	J26	Glycohemoglobin A - 2 samples (Verification)	\$309
A37	Alcohol (Verification)	\$339	J95	Glycohemoglobin B - 2 samples (Verification)	\$272
A38	Ammonia (Verification)	\$181	J12	Group A Strep Antigen - 2 samples (Verification)	\$135
E17	Automated Blood Bank (Verification)	\$662	B21	Hematology - 3 (Verification)	\$339
A21	Basic Chemistry (Verification)	\$212	B27	Hematology - 3S (Verification)	\$339
E12	Blood Bank (Verification)	\$544	B31	Hematology - 5A (Verification)	\$375
A13	Blood Gas H&H (Verification)	\$37	B30	Hematology - 5C (Verification)	\$375
A11	Blood Gas with Chemistries (Verification)	\$133	B42	Hematology - 5D (Verification)	\$375
A14	Blood Oximetry (Verification)	\$161	B79	Hematology - 5H (Verification)	\$375
C50	C. difficile Toxin or Antigen - 2 samples (Verification)	\$151	B38	Hematology - 5S (Verification)	\$375
A40	Cardiac Markers (Verification)	\$375	B48	Hemochron Jr. ACT+ (Verification)	\$254
A44	Chemistry - waived (Verification)	\$176	B47	Hemochron Jr. ACT-LR (Verification)	\$254
B17	Coagulation (Verification)	\$209	J28	HemoCue - 2 samples (Verification)	\$152
A22	Comprehensive Chemistry (Verification)	\$258	A80	Immunoassay (Verification)	\$412
E14	DAT (Verification)	\$213	A82	Immunoassay - Special - 5 samples (Verification)	\$254
B46	D-dimer - Quantitative (Verification)	\$161	J82	Immunoassay - Special - 2 samples (Verification)	\$182
B84	Fecal Occult Blood (Verification)	\$131	B15	i-STAT ACT (Verification)	\$269

► Some analytes within this program are not CAP accepted. See our online catalog for the most up-to-date status.

VERIFICATION PROGRAMS - Continued

A45	i-STAT Chemistry - 5 samples (Verification)	\$231	D33	Rapid HIV - 2 samples (Verification)	\$187
J45	i-STAT Chemistry - 2 samples (Verification)	\$136	C88	Respiratory Virology SARS/Flu/RSV (molecular) (Verification)	\$633
C33	KOH Preparation (Verification) NEW	\$150	C94	SARS-CoV-2 (molecular) - 2 samples (Verification)	\$326
B87	Microscopy Pkg (#233 + Photos) (Verification)	\$188	C87	SARS-CoV-2 Antigen - 2 samples (Verification)	\$288
B33	Microscopy Pkg (Virtual only) (Verification)	\$152	A09	Serum HCG (Verification)	\$179
J47	Neonatal Bilirubin - 2 samples (Verification)	\$187	C64	Strep Pharyngeal (molecular) - 2 samples (Verification)	\$123
B14	POC Coagulation - 5 samples (Verification)	\$288	A36	Therapeutic Drugs (Verification)	\$107
J14	POC Coagulation - 2 samples (Verification)	\$182	B32	Urinalysis & HCG (Verification)	\$174
A23	POC Glucose A - 5 samples (Verification)	\$285	A39	Urine Drug Screen (Verification)	\$251
J18	POC Glucose A - 3 samples (Verification)	\$153	A56	Urine HCG - Qualitative (Verification)	\$169
X23	POC Glucose A - Extra Results - 5 samples (Verification)	\$0	J33	Virology Package - waived (Verification)	\$168
X18	POC Glucose A - Extra Results - 3 samples (Verification)	\$0	C22	Virology Package - 5 samples (Verification)	\$336
J79	POC Glucose B - 3 samples (Verification)	\$153	B51	Waived & Microscopy Package (Verification)	\$224
A97	POC High-Sensitivity Troponin I (Verification) NEW	\$308	X51	Waived Package - WBG Extra Results (Verification)	\$0

COMPETENCY PROGRAMS

Q24	Blood Cell ID (Competency)	\$210	Q31	Influenza A & B (Competency)	\$210
Q11	Blood Gas (Competency)	\$390	Q12	i-STAT Chemistry (Competency)	\$390
Q36	Blood Parasite Virtual (Competency)	\$210	Q33	RSV (Competency)	\$100
Q13	Body Fluid Microscopy (Competency)	\$190	Q27	Sperm (Competency)	\$190
Q14	CSF (Competency)	\$190	Q15	Synovial Fluid (Competency)	\$190
Q28	Fern Test (Competency)	\$190	Q21	Urinalysis & HCG (Competency)	\$190
Q35	Gram Stain (Competency)	\$210	Q26	Urine Sediment (Competency)	\$210
Q32	Group A Strep Antigen (Competency)	\$290	Q25	Vaginal Wet Prep (Competency)	\$210

SUPPLEMENTAL ITEMS

957	API Binder with Tabs (U.S. Customers only)	\$25	REG	Annual Enrollment Fee	\$200
958	Tabs only	\$12			

► Some analytes within this program are not CAP accepted. See our online catalog for the most up-to-date status.